



DELTA | DEVELOPMENT | GROUP
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Tri-County HMP Juniata County Kick-off Meeting

*Tuesday, October 2, 2007 – 10:00 a.m.
Juniata County Courthouse Annex*

MEETING SUMMARY

I. Attendees

Dale Shelley, Juniata County Commissioner
Teresa O'Neal, Chair, Juniata County Commissioner
Mark Partner, Vice-Chair, Juniata County Commissioner
Sheryl Mosebey, Juniata County Chief Clerk
Keith Mingle, Juniata County 911 Supervisor
Don Casner, P.E., Consultant
Sheila Yorks, Reporter, Juniata Sentinel
Frank Jost, Reporter, The Lewistown Sentinel
Paulette Forry, Reporter, The Times
Tom Arminio, Delta Development Group, Inc.
Nathan Garman, Delta Development Group, Inc.

II. Agenda

A. The following agenda was used to guide the Steering Committee meeting:

Introductions

Project Overview

Presentation

HMP Project Specifics

Scope of Work Summary

Project Schedule of Tasks

Local HMP Review Crosswalk

Public Involvement

Significance

Meetings with Local Officials

Steering Committee

Potential membership

Involvement

Use of County web site



Press release & project announcement

Mitigation Project Opportunities

Significance

Emphasized by FEMA

Total Visibility Software Application

Special Needs Module

Next Steps

Meet with County Planners and Emergency Management Coordinators

Form Steering Committee

Schedule Kick-off Meeting with Local Officials

Draft and send out letters of invitation

Press Release

HMP Brochure



III. Discussion

A. Delta provided an overview of Hazard Mitigation Planning that included:

- i. an introduction to the planning team
- ii. a background of hazard mitigation planning and the Disaster Mitigation Act of 2000 (DMA 2000)
- iii. an outline of the scope of work
- iv. an overview of the expected deliverables
- v. instructions on the Plan's adoption process

B. Next steps were outlined including:

- i. identifying municipal and county leaders to make up the Hazard Mitigation Planning Steering Committee
- ii. scheduling a kick-off meeting with the Hazard Mitigation Planning Steering Committee
- iii. scheduling an information session for municipal and county officials

