

The Juniata County Commissioners met on the above date with Commissioners Jeff Zimmerman, Robert Reynolds and Teresa O'Neal present. Also attending were Times reporter Paulette Forry, Juniata Sentinel reporter Carol Smith and Sentinel reporter Kiernan M. Schalk.

The meeting was called to order at 10:00 a.m. by Commissioner Zimmerman. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Reynolds and a second by O'Neal, the Minutes of the December 18, 2012 meeting were unanimously approved as submitted.

There being no public comment, the Commissioners took the following actions:

- It was moved by Reynolds and seconded by O'Neal to approve the tax exonerations for Delaware, Fayette, Greenwood and Spruce Hill Townships as per the material provided. The motion was unanimously carried.
- The Commissioners reviewed the December 2012 field assessment totals as submitted by Jeff Haines, Chief Assessor.
- The Commissioners reviewed the Juniata County Sheriff Department's December 2012 monthly report as submitted Thomas Lyter, Juniata County Sheriff.
- The Commissioners reviewed the Juniata County Treasurer's December 2012 monthly report as submitted by Sandra F. King, Juniata County Treasurer. Commissioner O'Neal requested that affected departments begin to submit annual summary reports beginning with fiscal year 2012.
- It was moved by Reynolds and seconded by O'Neal to ratify the letter of engagement to have Colledge & Snyder LLC to perform accounting services for Juniata County during fiscal year 2013. Commissioner Reynolds commented that he was very impressed with the services offered by the accounting firm. The motion was unanimously carried.
- It was moved by Reynolds and seconded by O'Neal to approve the MEI security grant contract. Following some explanatory discussion, the motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to approve the advertising for and release of a "Request for Proposal" for a Public Defender for Juniata County. Following Commissioner Zimmerman's explanation that Mr. Manbeck will be continuing his private practice, the motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to appoint Donald Zagurskie as Ad Hoc Solicitor. The motion was unanimously carried.
- It was moved by Reynolds and seconded by O'Neal to appoint Commissioner Jeffrey M. Zimmerman as a Commissioner representative to the SEDA-COG Board of Directors and Harold Kauffman as an additional representative to the SEDA-COG Board of Directors for calendar year 2013. The motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to appoint the following individuals to serve as department heads for fiscal year 2013.
  - S. James Bahorik – County Administrator / Chief Clerk
  - Andrew Winder – Solicitor
  - Jeff Haines – Chief Assessor
  - Brenda Varner – Tax Claim Director
  - Helen Henry – Children & Youth Services Director
  - Allen Weaver – Emergency Services and 911 Center Director
  - Dave Bardell – Planning Director
  - Dan Dreese – Veterans Affairs Director
  - Eva Stong – Voter Registrar
  - Rich Fisher – Maintenance Department DirectorThe motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to approve the following Board appointments:

Commissioner Jeffrey Zimmerman  
Chamber of Commerce  
Juniata River Valley Visitors' Bureau  
Agriculture Extension Board  
South-central Employment Corporation

Commissioner Robert Reynolds  
Local Emergency Planning Commission  
Mifflin Juniata Area Agency on Aging  
Agland Preservation Board  
Seven Mountains Emergency Medical Services Council

Commissioner Teresa O'Neal  
Conservation District Board  
Juniata Valley Behavioral and Developmental Services Executive Committee  
Emergency Food & Shelter Program  
Human Services & Development Board  
Community Services Block Grant

The motion was unanimously carried.

- It was moved by O'Neal and seconded by Reynolds to approve the "Certification for Authorized use of 9-1-1 Funds under Chapter 53, Emergency Telephone Service, of Title 35 of the Pennsylvania Consolidated Statutes". The motion was unanimously carried.

- It was moved by O'Neal and seconded by Reynolds to approve the following CDBG-IDIS check as submitted by Dave Bardell, Planning Director.  
#1150      \$3,780.00      M & E Construction      Housing Rehabilitation Project  
The motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to table approval of the letter of engagement to have Boyer & Ritter CPA's to perform audit services for Juniata County for the fiscal year ended December 31, 2012 until further information is gathered. The motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to approve a Re-entry Planning PCCD grant. The motion was unanimously carried.
- It was moved by Reynolds and seconded by O'Neal to ratify the submission of the Phase 2 Security grant to PCCD. The motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to ratify the following Juniata County Hazardous Materials check.  
#1146      \$386.00      Witmer Public Safety Group      Gas Meter Calibration  
The motion was unanimously carried.
- It was moved by Reynolds and seconded by O'Neal to ratify checks #36537 - #36644 in the amount of \$2,754,512.58. The motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to approve checks #36645 - #36670 in the amount of \$51,839.97. The motion was unanimously carried.

There being no further business, it was moved by O'Neal and seconded by Reynolds to recess at 10:26 a.m. The motion was unanimously carried.

#### Salary Board

Commissioner Jeffrey Zimmerman called to order the Salary Board meeting on Tuesday, January 8, 2013 at 10:30 am. Also in attendance were Commissioner Robert Reynolds, Commissioner Teresa O'Neal, Treasurer Sandra King, Chief Clerk Jim Bahorik, and various members of the media.

Commissioner Zimmerman explained the purpose of the meeting was to reorganize the Salary Board for 2013 by appointing officers for said year.

Commissioner Zimmerman stated that according to County Code the Chair of the Board of Commissioners was to serve as the Chair of the Salary Board. Commissioner Reynolds made a motion to appoint Zimmerman as the Chair of the Salary Board for 2013 which was then seconded by Commissioner O'Neal. The motion passed.

Commissioner Zimmerman stated that in the past Treasurer King has served as the Secretary then Commissioner Reynolds made a motion to appoint Treasurer King as the Secretary for 2013 which received a second by Commissioner O'Neal. The motion carried.

The meeting adjourned at 10:33 with a motion from Commissioner Reynolds and a second from Commissioner O'Neal.

Respectfully submitted,

Sandra F. King

On a motion by O'Neal and a second by Reynolds, the Commissioners' Board Meeting was recessed until 11:00 a.m. to be immediately followed by adjournment.

#### Retirement Board

The Retirement Board was called to order at 10:33 a.m. by Commissioner Zimmerman with Board Members Commissioner Jeffrey Zimmerman, Commissioner Robert Reynolds, Commissioner Teresa O'Neal, County Treasurer Sandra King and County Administrator / Chief Clerk S. James Bahorik present.

On a motion by O'Neal and a second by Reynolds, the Minutes of the December 18, 2012 meeting were unanimously approved as submitted.

There being no further Retirement Board business, it was moved by Reynolds and seconded by O'Neal to adjourn at 10:34 a.m. The motion was unanimously carried.

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Jeffrey M. Zimmerman, Chairman

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Robert N. Reynolds, Vice Chairman

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Teresa J. O'Neal, Secretary

Submitted for Approval  
S. James Bahorik, Administrator / Chief Clerk