

February 12, 2013

The Juniata County Commissioners met on the above date with Commissioners Jeff Zimmerman, Robert Reynolds and Teresa O'Neal present. Also attending were Times reporter Paulette Forry, Juniata Sentinel reporter Maria Yohn and Sentinel reporter Julianne Cahill.

The meeting was called to order at 10:00 a.m. by Commissioner Zimmerman. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Reynolds and a second by O'Neal, the Minutes of the February 5, 2013 meeting were unanimously approved as submitted.

There being no public comment, the Commissioners took the following actions:

- The Commissioners tabled the approval of Proclamation No. 2013-1 proclaiming February 2013 "American Heart Month" due to Louise Bashore being unable to attend.
- The Commissioners reviewed the following informational items as listed.
  - The January 2013 Juniata County Children and Youth Statistical Report as submitted by Helen Henry, Children & Youth Director.
  - The January 2013 "Summary of Collections Report – Fines and Costs" as submitted by Jacqueline T. Leister, Magisterial District Judge.
  - The Juniata County Sheriff Department's January 2013 monthly report as submitted Thomas Lyter, Juniata County Sheriff.
  - The Juniata County Treasurer's January 2013 monthly report as submitted by Sandra F. King, Juniata County Treasurer.
  - The January 2013 "Vehicle, Crimes Code and Miscellaneous Income Report" as submitted by Barbara M. Lyter, Magisterial District Judge.
  - The Juniata County Adult & Juvenile Probation Department January 2013 monthly report as prepared by Michelle A. Beaver, Chief Probation Officer.
  - The May 21, 2013 Municipal Primary Calendar.

Commissioner Zimmerman provided an update regarding the consolidation of Lack Township election districts.

- It was moved by O'Neal and seconded by Reynolds to ratify the following CDBG-IDIS checks as submitted by Dave Bardell, Planning Director.

○ #1159	\$1,274.00	M & E Construction	Housing Rehabilitation Project
○ #1160	\$3,255.00	SEDA-COG	Administrative Costs
○ #1161	\$9,854.00	M & E Construction	Housing Rehabilitation Project

The motion was unanimously carried.

- It was moved by O'Neal and seconded by Reynolds to approve the "Purchase of Service Agreement" between Juniata County Children and Youth Services and Jeremiah Underhill, Esquire for Guardian Ad Litem services at an hourly rate of \$50.00 as submitted by Helen Henry, Children & Youth Director. The term of the contract is for February 12, 2013 through December 31, 2013. The motion was unanimously carried.
- It was moved by Reynolds and seconded by Zimmerman to consider retaining J-Way Architectural to conduct a department and facility study at a cost not to exceed \$25,000. Duration of the project is anticipated be approximately nine months with services to be billed on a monthly basis as work occurs.
  - Commissioner Reynolds commented that a study of this type is needed.
  - Commissioner O'Neal concurred with Commissioner Reynolds but also stated that she disagreed with the process used and that an RFP should have been utilized to solicit competitive bids. Commissioner O'Neal added that in the end, the County has the right to select whomever.
  - Commissioner Zimmerman reaffirmed the fact that the County has the legal right to exercise its own discretion when choosing vendors for professional services.

The motion carried with Reynolds and Zimmerman voting yes and O'Neal voting no.

- It was moved by O'Neal and seconded by Reynolds to approve the "Report of Personnel Transactions for Non-State Employees" for Patricia K. Stong as submitted by Helen Henry, Children & Youth Director. Mrs. Stong is retiring with her last day of employment scheduled to be Friday, March 29, 2013. The motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to approve the "Report of Personnel Transactions for Non-State Employees" for Helen W. Henry as submitted by Helen Henry, Children & Youth Director. Mrs. Henry is retiring with her last day of employment scheduled to be Friday, April 19, 2013. The motion was unanimously carried.
- It was moved by O'Neal and seconded by Reynolds to approve the tax exonerations for Port Royal Borough as per the material provided. The motion was unanimously carried.
- It was moved by Reynolds and seconded by O'Neal to ratify the following Juniata County Hazardous Materials check.

- #1148      \$75.00      Bucks County Public Safety Training Center      Hazmat Class

The motion was unanimously carried.

- It was moved by O’Neal and seconded by Reynolds to approve the “Designation of Agent Resolution” for Tropical System Sandy DR4099 as submitted by Allen Weaver, Emergency Services Director. The motion was unanimously carried.
- It was moved by Reynolds and seconded by O’Neal to approve checks #36884 - #36928 in the amount of \$35,170.28. The motion was unanimously carried.

There being no further business, it was moved by Reynolds and seconded by O’Neal to recess at 10:19 a.m. followed by adjournment at 11:00 a. m. The motion was unanimously carried.

II. Salary Board – No business scheduled.

III. Retirement Board - No business scheduled.

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Jeffrey M. Zimmerman, Chairman

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Robert N. Reynolds, Vice Chairman

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Teresa J. O’Neal, Secretary

Submitted for Approval  
S. James Bahorik, Administrator / Chief Clerk